

To: **Members of the Cabinet**

## ***Notice of a Meeting of the Cabinet***

**Tuesday, 23 April 2024 at 2.00 pm**

**Room 2&3 - County Hall, New Road, Oxford OX1 1ND**

If you wish to view proceedings online, please click on this [Live Stream Link](#).



Martin Reeves  
Chief Executive

April 2024

Committee Officer: **Chris Reynolds**  
Tel: 07542 029441; E-Mail: [chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk)

### **Membership**

#### *Councillors*

Liz Leffman	Leader of the Council
Dr Pete Sudbury	Deputy Leader of the Council with responsibility for Climate Change, Environment & Future Generations
Tim Bearder	Cabinet Member for Adult Social Care
Neil Fawcett	Cabinet Member for Community & Corporate Services
Andrew Gant	Cabinet Member for Transport Management
Kate Gregory	Cabinet Member for SEND Improvement
John Howson	Cabinet Member for Children, Education & Young People's Services
Dan Levy	Cabinet Member for Finance
Dr Nathan Ley	Cabinet Member for Public Health, Inequalities & Community Safety
Judy Roberts	Cabinet Member for Infrastructure & Development Strategy

*The Agenda is attached. Decisions taken at the meeting  
will become effective at the end of the working day on 1 May 2024  
unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated  
to all Members of the County Council.*

*Date of next meeting: 14 May 2024*

## AGENDA

### 1. Apologies for Absence

### 2. Declarations of Interest

- guidance note below

### 3. Minutes (Pages 1 - 6)

To approve the minutes of the meeting held on 19 March 2024 (CA3) and to receive information arising from them.

### 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

### 5. Petitions and Public Address

*Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection.*

*To facilitate 'hybrid' meetings we are asking that requests to speak or present a petition are submitted by no later than 9am four working days before the meeting i.e., 9am on Wednesday 17 April 2024. Requests to speak should be sent to [chris.reynolds@oxfordshire.gov.uk](mailto:chris.reynolds@oxfordshire.gov.uk)*

*If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that your views are taken into account. A written copy of your statement can be*

*provided no later than 9am 2 working days before the meeting. Written submissions should be no longer than 1 A4 sheet.*

## **6. Appointments**

## **7. Reports from Scrutiny Committees (TO FOLLOW)**

Cabinet will receive the following Scrutiny reports:-

Place Overview and Scrutiny Committee report on Vision Zero

Education and Young People Overview and Scrutiny Committee report on Priority Action Plan

## **8. Vision Zero Strategy (Pages 7 - 102)**

*Cabinet Member:* Transport Management

*Forward Plan Ref:* 2023/317

*Contact:* Caroline Coyne, Project Manager

*Caroline.coyne@oxfordshire.gov.uk*

Report by Corporate Director Environment & Place **(CA8)**

**The Cabinet is RECOMMENDED to**

- (a) **Approve the Vision Zero Strategy and Action Plan ‘Oxfordshire – Safe Roads through Vision Zero to 2030’.**

## **9. Future Generations Mission Statement (Pages 103 - 108)**

Cabinet Member: Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

*Forward Plan Ref:* 2023/361

*Contact:* Elena Grant, Policy Officer, 07825 403173

Report by Executive Director of Resources and Section 151 Officer **(CA9)**

**The Cabinet is RECOMMENDED to**

**Cabinet is asked to agree the principle of Future Generations, and the mission statement that sets the direction of Oxfordshire County Council’s work in this space.**

## **10. Climate Action Programme Update (Pages 109 - 132)**

*Cabinet Member:* Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

Forward Plan Ref: 2024/024

Contact: Sarah Gilbert, Head of Climate Action (Sarah.Gilbert@oxfordshire.gov.uk)

Report by Corporate Director for Environment & Place **(CA10)**.

**The Cabinet is RECOMMENDED to**

- a. **Note the biannual update on the delivery of the workstreams in the Climate Action Programme (Annex 1).**
- b. **Approve adjustments to the programme for 2024/25 (Annex 2).**
- c. **Approve the draft outcome measures for monitoring progress to a net zero Oxfordshire (Annex 3).**

## **11. Capital Programme Approvals - April 2024 (Pages 133 - 136)**

Cabinet Member: Finance

Forward Plan Ref: 2024/059

Contact: Natalie Crawford, Capital Programme Manager

Natalie.crawford@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer **(CA11)**

**The Cabinet is RECOMMENDED to:**

- a. **approve the inclusion of the £2.384m Active Travel Fund 4 Extension (ATF4e) Grant into the capital programme to deliver active travel schemes across Oxfordshire.**
- b. **approve the inclusion of £1.260m grant funding from the Department for Transport Safer Roads Funds to carry out a specific package of road safety works.**
- c. **approve the drawdown of £2.000m of funds from the Parking Account to reinvest into three Park and Ride sites requiring maintenance work.**
- d. **approve the inclusion of Faringdon Community College, a scheme to replace temporary buildings with permanent accommodation, into the Capital Programme with an indicative budget of £6.006m to be fully funded from held & secure s106 contributions.**

### **EXEMPT ITEM**

*It is **RECOMMENDED** that the public be excluded for the duration of item 12 since it is likely that if they were present during that item there would be disclosure of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972 (as amended) and specified below in relation to those items and since it is considered that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.*

**THE ANNEX TO THE ITEM HAS NOT BEEN MADE PUBLIC AND SHOULD BE**

REGARDED AS 'CONFIDENTIAL' BY MEMBERS AND OFFICERS ENTITLED TO RECEIVE IT.

THIS ALSO MEANS THAT THE CONTENTS SHOULD NOT BE DISCUSSED WITH OTHERS AND NO COPIES SHOULD BE MADE.

**12. Approval of new managed service recruitment contract (Pages 137 - 142)**

*Cabinet Member:* Community & Corporate Services

*Forward Plan Ref:* 2023/343

*Contact:* Sharon Yardy, Head of HR Professional Services

Sharon.yardy@oxfordshire.gov.uk

Report by Executive Director of Resources and Section 151 Officer (**CA12**)

**The Cabinet is RECOMMENDED to:**

- (a) Approve the award of the managed service recruitment contract as Oxfordshire County Council's (OCCs) strategic supplier for our contingent labour workforce as set out in Confidential Annex 1. The aim is to award the contract by 1 June 2024 and the contract duration will be three years plus the option for a one-year extension; and**
- (b) to delegate the finalisation of terms and conditions to the Director of Workforce and Organisational Development in consultation with the Head of Legal and Deputy Monitoring Officer and Head of Procurement**

**13. Forward Plan and Future Business (Pages 143 - 152)**

*Cabinet Member:* All

*Contact Officer:* Chris Reynolds, Senior Democratic Services Officer Tel: 07542 029441

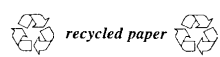
The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming meetings of the Cabinet appear in the Schedule at **CA13**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

**14. For information only: Cabinet response to Scrutiny item (Pages 153 - 156)**

Oxfordshire Education Commission



## **Councillors declaring interests**

### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

### **Members Code – Other registrable interests**

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships



- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

### **Members Code – Non-registrable interests**

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.